

The Annual Quality Assurance Report (AQAR)
(2015-16)

Submitted To

National Assessment and Accreditation Council

(NAAC)

By

Dr. P.D.B. Himalayan Government Post Graduate College Kotdwar

(Pauri Garhwal)

Uttarakhand

(Affiliated to HNB Garhwal University, Srinagar, Garhwal)

A Central University

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2015-2016

I. Details of the Institution

1.1 Name of the Institution

Dr. P.D.B. Himalayan Government
Post Graduate College, Kotdwara

1.2 Address Line 1

Degree College Road, Kotdwara

Address Line 2

City/Town

Kotdwara

State

Uttarakhand

Pin Code

246149

Institution e-mail address

Principal.gpgckotdwar@gmail.com

Contact Nos.

01382-222188

Name of the Head of the Institution:

Dr. M.S.Rautela

Tel. No. with STD Code:

01382-222188

Mobile:

8445695555

Name of the IQAC Co-ordinator:

Dr. D.M.Sharma

Mobile:

9837435811

IQAC e-mail address:

iqacgpgckotdwar@gmail.com

1.3 NAAC Track ID (For ex. MHCOCGN 18879)

UACOCGN 17413 & UACOTE 19543

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (sc)/06/A&A/059 dated 01-05-2015

&

EC (sc)/06/A&A/062 dated 01-05-2015

1.5 Website address:

www.gpgckotdwar.org

Web-link of the AQAR:

gpgckotdwar.org/addons/aqar.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	66.15	2004	2009
2	2 nd Cycle	B	2.07 & 2.75	2015	2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/07/2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central deemed Private

Affiliated College Yes

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce L aw PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

H.N.B. GARHWAL UNIVERSITY
SRINAGAR, GARHWAL

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Annexure 01

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Proposals for following courses were submitted <ul style="list-style-type: none"> • MBA • Mass Communication • M.Sc. Bio-Tech • DM.LT 	All these courses have been sanctioned and approved by competent Authorities.

Academic Calendar of the year;-

Annexure 02

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The activities of IQAC are closely monitored by the principal and the AQAR has been approved by him after due inspection. An exclusive window has been formed on the college website with details of the IQAC and AQAR-2015-16 has been uploaded in this section

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	08			
PG	16			
UG	04		02	
PG Diploma			01	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co- operating schools (for)

Analysis of the feedback:-

Annexure 03

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS has been introduced s at UG Level in Arts Science, Commerce & Teacher Education Faculty

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	19	28		01

2.2 No. of permanent faculty with Ph.D.

46

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	11	28				23		71	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	75	
Presented papers	08	07	01
Resource Persons		09	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- PG students of all the departments give project presentation and seminar on power point.
- Use of continuous internal assessment method by the college for providing 40% marks to PG students. (Allotted by the Affiliating University for Internal Assessment)
- For PG students paper presentation in departmental seminar and classes on research methodology develop the research aptitude among them.
- Internal assessment of UG students for providing 30% marks . (Allotted by the Affiliating University for Internal Assessment)
- Problems solving and project base learning

2.7 Total No. of actual teaching days

during this academic year

221

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Submission of online examination forms

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	2132					87
B.SC.	1417					85
B.COM	908					80
M.A	449					84
M.Sc.	291					79
M.COM.	81					74
B.Ed.	160					100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Monitoring and evaluation of the teaching and learning process by IQAC

- Departmental data collection.
- Motivating the faculty members in enhancing their competence by organising and attending international , national and regional level seminars workshops and conferences
- Promoting and facilitating the effective use of ICT in teaching and learning .
- Creating a research environment in the institution .
- Students mentoring.
- Collecting student’s feedback and taking action, as required.
- Preparing proposals for receiving various grants from different funding agencies like UGC, ICSSR, NHRC etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-

Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	05
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff	42	19		17

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC monitors research activities of each department individually.
- IQAC motivate the faculty members and students to organised and participate in research based activities.
- 69out of the 78 teachers are Ph.D holders and 10 are recognised research guides.
- Most of the departments have adopted the dissertation as a paper in PG. Dissertation help the students in developing in interest in research and preparing them for Ph.D. research programme.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		03
Outlay in Rs. Lakhs	4,65,400.00	9,43,800.00		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		1,00,000.00		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	05	
Non-Peer Review Journals		08	
e-Journals	01	08	
Conference proceedings	02	01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-16	UGC Delhi	9,73,800.00	4,50,000.00
Minor Projects	2015-16	ICPR, Delhi	1,00,000.00	-
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/
recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

10

20

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="16"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="16"/>	NSS	<input type="text" value="09"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Yoga day was celebrated by NSS.
- M.Sc. Botany Academic excursions to Vigyan Dham, Dehradun.
- Plantation has been done by Economics department at Sitabpur Primary School.
- Department of Chemistry had Conducted the Campus Interview and Three . Students were selected in pharma companies.
- Plantation drive by NFS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	125000 sq.mt.	-		125000 sq.mt.
Class rooms	37	16		53
Laboratories	19	03		22
Seminar Halls	02	01		03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	02	02	RUSA	04
Value of the equipment purchased during the year (Rs. in Lakhs)	-	4.99466	UGC	-
Others				

4.2 Computerization of administration and library

- The Administrative block is fully computerised. Most of the Computer are connected with internet access facility. Recently computer software has been installed in the office for student's fee deposit.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	70073	-	2385	1005811	72458	-
Reference Books	2134	-	73	134069	2207	-
e-Books						
Journals	418				418	
e-Journals						
Digital Database						
CD & Video	06				06	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	02	03			18		
Added	05	-	05	-	-	-		
Total	64	02	08			18		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NA

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,08,447
ii) Campus Infrastructure and facilities	2,90,000
iii) Equipments	40,000
iv) Others	10,99,991
Total :	14,88,438

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Contribution of IQAC in enhancing awareness about student support services.
IQAC has made all efforts in utilising the following facilities created by the institution as effective students support system

A) Grievance Redressal cell : To solve the problems of students.

B) Proctorial Board: Problem related to discipline are solved by the proctorial board and chief proctor .

C) Anti- Ragging cell: To prevent the ragging in campus anti- ragging cell works effectively .

D) Career counselling cell : The cell helps the students by inviting counsellors from different departments. The cell arrange the cutting of different advertisement of jobs /courses and put them on notice board.

Besides. orientation programme for new students also arranged.

5.2 Efforts made by the institution for tracking the progression

Regular meeting of student's representatives of the different committees are organised with the Principal and IQAC members, administrative bodies of the college to track the progress of those committees. The P.G. Students find a very conducive environment in their concerned departments to discuss their problems .

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4372	829	08	50

(b) No. of students outside the state

10%

(c) No. of international students

Men	No	%	Women	No	%
	1917	36.5		3335	63.5

Last Year- 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4637	522	25	280	-	5464	4127	677	61	387	-	5252

Demand ratio 1:3 Dropout % 4.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Proposal regarding coaching has been applied to higher education department, approval awaited.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career and Guidance session held under the carrier counselling cell .140 students were present. Mr. B.S. Negi (Retd DIG) and Mr. H.Srivastav (Manager Andra Bank) were Counsellor.
- Session on topic 'How to learn' by Prof. Lalit Sharma Quantum Global college Roorkee where 102 Students were present.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	19	03	

5.8 Details of gender sensitization programmes

Through debates, group discussion and guest lecturer by eminent personalities the gender sensitization programme are pursued. The women cell for combating harassment and violence against women conducts gender sensitization program.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level (NIC) National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	13	8160.00
Financial support from government	41	4,04,893
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Education, access and equal opportunity to the people of uttrakhand in general and socially and economically weaker section of the society residing in the catchments area of kotdwar in particular. The college intends to contribute to the process of development of uttarakhand by acquiring and disseminating knowledge and presenting a vision based on an objective assessment of facts and realistic appraisal of possibilities in the state.
- To seriously apply the feedback received from NAAC and Directorate, Higher Education of Uttrakhand and take all remedial steps necessary to climb the ladder of academic excellence.
- Development and application of quality benchmark/parameters for the various academic and administrative activities of the institution.
- To build-up a network with other institutions and organisation for regular students and faculty exchange programmes retrieval of information on various quality parameters of higher education and best practice followed by other institution.
- Vocationalisation of the education for the total personality development of the student to face the challenges of life and society in addition to being job oriented .
- Consciously gear all its academic activities to sustainable environmental practices encompassing land, water, flora and fauna.
- To continually revamp and update organisational and management practices so as to be properly equipped to take up the above mentioned goals and move ahead.
- Development and application of innovative practices leading to quality enhancement and creation of a learner-centric environment conducive for quality education.
- Work for the development of internalization and institutionalization of quality enhancement policies and practices and at the same time act as a nodal unit for augmenting quality related activities in uttrakhand.

6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- No liberty regarding curriculum, as it is an affiliated college.
- Faculty is encouraged to become members of subjects associations through which recommendations are made to respective BOS.
- Faculty is also encouraged to become member of BOS of HNB Garhwal University and Sridev suman university

6.3.2 Teaching and Learning

- ICT training to the faculty.
- Two faculty development programmes have been conducted.
- 23 students participated in students faculty programme.
- Guest lectures arranged in the college by faculty from other colleges.
- Faculty of the college visiting other colleges to deliver guest lectures.
- Field visits were arranged by department of Botany and Geography.

6.3.3 Examination and Evaluation

- Two semester examinations conducted by H.N.B.GU and two internal examinations organised by the college in each semester.
- Fare examination system is there in the college.

6.3.4 Research and Development

- 15 students projects
- 1 Major Research projects
- A number of research papers are being published by the faculty members in national / international journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- CCTV
- Public Address System
- Well organized Library
- Book bank scheme for SC/ST and Physically Challenged students

6.3.6 Human Resource Management

- One faculty development programme
- One career planning & development programme

6.3.7 Faculty and Staff recruitment

As it is a state Government college, affiliated with HNB Garhwal University, recruitment are made through Public Service Commission and Directorate of Higher Education Uttarakhand.

6.3.8 Industry Interaction / Collaboration

- Commerce students visiting 2 industrial units
- Economics (BA) students visiting 1 industrial units.

6.3.9 Admission of Students

Admission of students are done on basis of merit .

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Group Insurance • Loan facility from GPF • Staff Club • Teacher’s Welfare fund • Maternity leave • Child care leave
Non teaching	<ul style="list-style-type: none"> • Group Insurance • Loan facility from GPF • Staff Club • Maternity leave • Child care leave
Students	<ul style="list-style-type: none"> • Tuition fee is waived off at UG level • Govt. Scholarship for SC/ST/OBC students • Poor boys fund

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Govt.	✓	Internal committees
Administrative	✓	Govt.	✓	Internal committees

6.8 Does the University/ Autonomous College declares results within 30 days?

Results are declared by the university, no involvement of the college.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university started online submission of examination application form. And online verification of forms. Results are also declare online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Enhancing the membership of the alumni through motivation.
- Financing the students of merit through offer of scholarship.
- Sponsoring fully or partially the programmes organised in the college for the benefit of the students.
- Interacting with the faculty in problem solving, where necessary.

6.12 Activities and support from the Parent – Teacher Association

- Honouring the meritorious students.
- Funding the different educational programme of the college
- Making suggestion in the general body and executive committee meeting for the development of the college.
- Financial support to infrastructure facility

6.13 Development programmes for support staff

--

6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">• Maintenance of college garden and making the campus rich in trees.• Conducting vanamashotsava .• Plantation drives by NFS programme.• Plastic Eradication Campaign. |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online submission of examination forms and online submission of internal assessment marks to university has resolved the problem of delay in result and anomalies regards to the previous semester data.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Annexure 04

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. **ICT enabled Functioning:** - For making the functioning of institution ICT enabled, already examination forms are being submitted online to the affiliating university. ICT application in teaching – learning process is also being used. Student are encouraged to being familiar and comfortable with ICT tools. They are encouraged to present their project and assignments through power point, to enhance their skills.
2. **NFS programme** : NFS project has been started by Dr. Kishor Chauhan Asst. Prof. Geography. Many students are member of this NGO. Main objective for each student is to plant 10 important plants and follow up than for next 5 years by protecting and watering them. Tthis project has been started at three places of

7.4 Contribution to environmental awareness / protection

- Contribution made by NFS projects, as mentioned in point 7.3.
- Environmental awareness campaigns were organised by NSS.
- Plantation drives conducted by NSS.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure 05

8. Plans of institution for next year

Annexure- 06

Name Dr. D.M. Sharma

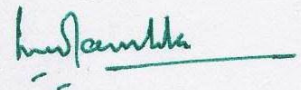
HOD, B.Ed. Department



Signature of the Coordinator, IQAC

Name Dr. M.S. Rautela

Principal



Signature of the Chairperson, IQAC

Annexure 01

(for point no.- 2.14)

Our college IQAC has developed a culture of constantly inspiring the academic and administrative staff towards improving the teaching learning process and building a positive atmosphere in the college in the following ways.

- Faculty members are being provided the facilities to adopt the best practices in teaching.
- Every department is orienting the students in research techniques by training them in research methodology, as dissertation is a compulsory paper in master degree programme in most of the departments.
- Written and oral exams are conducted to assess the performance of students.
- A Students from the weaker sections of the society are being given special facilities to cope up with the financial problems through scholarships, and fee concession.
- Various guest lectures, debates and extempore are organised on topics of contemporary relevance during the year at departmental level.
- The cell of carrier counselling is making serious efforts continuously to make aware the students about different opportunities .

Annexure 02
(for point no.- 2.15)

College calendar 2015-16

College was opened on 7th July 2015. All members of the staff were requested to strictly follow the college calendar:-

July

- New admission in UG and PG classes.
- Renewal of PG III semester
- Formation of College Committees
- Department's meeting with principal

August

- Formation of main time table and departmental time table.
- UG & PG teaching started after time table allotment.
- Student union election
- Formation of departmental association after student union election
- Formation of departmental activities schedule

September

- Teacher day/ Dr. Radha krishnon birthday was celebrated on 5 september.
- Course's updates submitted to the HODs.
- IQAC meeting

October

- Ist internal exams of PG I & III semester .
- Celebration of Gahndhi Jayanti
- Co-curricular activities also continued in all departments.

November

- College sports meet.
- Internal exam of UG I semester
- 2nd Internal exams of PG I & III semester

December

- Activities under departmental association
- IQAC meeting
- Semester term end exams
- International AIDS day was celebrated and a rally was organised under the banner of NSS

January

- Classes started UG IInd sem and PG II & IV sem.
- College's committees meeting with the principal
- Celebration of republic day
- 7 days special camp of NSS.

February

- Closing programme of departmental associations
- Department's meeting with the principal
- PG. Practicals begins

March

- Ist internal exam of PG II & IV sem
- Internal exam of UG II sem
- Celebration of students union week
- IQAC meeting

April

- Cultural programme of the college
- Annual day celebration of the college
- Farewell functions of PG classes
- II internal exams of PG II & IV semester.

- University exam begins

May

- UG term end exam
- PG term end exam
- Physical verification by different committees

June

- Completion of university UG/PG theory , practical, Viva-voce exams
- Declaration of summer vacation

Annexure 03
(for criteria I point- 1.3)

Feedback from stake holders

Parent Teacher Association (PTA)

- There is a formal Parent Teacher Association in the college. Frequently meetings are organised with the Head of the institution and faculty members to keep in touch on different issues .
- Officials of PTA are invited on all the important days of the college.
- Helping the institution in matters of discipline.
- Funding the different educational programmes of the college.

Alumni Association

- Delivering guest lectures.
- Donating books.
- Active participation and supports in departmental programs .
- Alumni are always invited on all the important events of the college .
- Giving suggestions and recommendations for starting new courses.

Annexure 04
(for criteria VII point 7.2)

Action taken report.

The summary of the activities undertaken by the college during the academic year 2015-16:

- Major and minor project were submitted to different funding agencies .
- Research work and publication of papers was encouraged.
- Faculty members from most of the departments attended national and international seminars /workshops.
- Faculty members were encouraged to participate in orientation / refresher programme.
- A number of curricular and co –curricular activities were organised in the institution to enhance the competence of students.
- Departmental association organised different events and activities.
- A Regular renovation and furnishing, where required and needed were done and supplied on priority basis.
- Drinking water supply through water purifier was ensured for students and staff.
- Toilets have been made for the students and staff members and were ensured to be kept clean by cleaning staff.

Annexure 05
(for criteria VII point 7.6)

SWOT Analysis

Strengths:-

- 69 out of 78 teaching faculty members are Ph.D. holders among which 10 are recognized research guide .
- Teachers concentrate upon aspiring PG students in seeking research methodology.
- UOU and IGNOU centre in the college providing the education in distance mode.
- Environment – friendly measures are undertaken.

Weakness

- Lack of fully developed play ground.
- Lack of transport facilities.
- Lack of hostel facility.
- Inadequate infrastructure to meet the highly increasing enrolment of students.

Opportunities

- Developing links with international and national research organisation.
- To obtain a autonomous status for the college.
- A research journal to be published by the college.
- To develop and established new programme to meet the new and growing. demands of society.
- Automation of library.

Threats

- Getting filled all the vacant post of teaching and non teaching staff permanently.
- Developing career oriented approach among students.
- Teacher – students ratio is very wide.

Annexure 06
(for criteria VII point 7.8)

Plan of Institution for next year 2016-17

Mission:-

- The institution plans to impart all necessary information to the PG students through SMS /Phone.
- All important national and international days will be celebrated by seminar, debates and discussion .
- Tutorials and remedial classes will be taken for the academic assistance of the students.
- Curricular and co-curricular activities schedule will be pre –announced to the students.
- To strictly enforced the criteria of 75 % attendance.
- To employ the academic freedom and flexibility to students and teachers in a meaningful and productive way so as to deliver full value in every academic programme to its students, create climate of fulfilment for its teaching staff and promote research activities on areas that benefit the local community.
- To introduce high - tech educational techniques in teaching learning process so as to optimise productivity and enhance the learning and communication skills of students.
- To strive to redesign to curricular and courses in a manner necessary to equip students with computed skills to match global standards and thereby build a reputation that will attract major industries to the college for campus recruitment .

Plans to put these vision and Mission into Action:-

- Enrichment of labs with equipments and other experimental materials.
- Employability skill enhancement programme will be introduced.
- Faculty member will be motivated to take additional classes to coach students for competitive exams.
- Extension activities like women empowerment programme, environment awareness, career counselling will be under taken.
- Enrichment of faculty members to work as resource persons for other organisations.
- Collaboration with other NGOs, MNCs and other national / international organisations promoting innovative practice in higher education programme.