

SESSION 2021-22

Date: - 13-07-2021

Meeting -01

In the beginning of this session 2021-22 newly constituted IQAC meeting was held on 13 July 2021 under the chairmanship of Prof. Janaki Panwar. The following discussions have been taken after discussions:


Minutes:-

- Online Registration & Admission process should be completed within time as per the guidelines issued by university.
- To encourage & compliance of the 75% attendance, the biometric attendance may be introduced at P.G. level only.
- The college follows an academic calendar to ensure efficiency in its functioning. IQAC should prepare the academic calendar for session 2021-22.
- The college administration has also focused on job oriented courses like B.J.M.C. The career counseling cell of our college organizes various workshops in which experts deliver speech on the relevant field to the students. The Career counseling sessions should be held at regular intervals for benefit/ welfare of students.
- More emphasis should be given on proper maintenance of class rooms & furniture.
- IQAC suggested that doubt clearing sessions should be organized for all such students who were feeling troubled. The teachers should interact with such students in their free time.

With a vote of thanks, the meeting ended.

The following members were attended the meeting: -

- | | |
|------------------------|------------------|
| 1. DR. Anurag Agarwal | Coordinator |
| 2. Dr. M.D. Kushwaha | Co-Coordinator |
| 3. Dr. Swati Negi | Member |
| 4. Dr. Praveen Joshi | Member |
| 5. Dr. Lata Kaira | Member |
| 6. Dr. Tanu Mittal | Member |
| 7. Dr. Yogita | Member |
| 8. Dr. D. S. Chauhan | Member |
| 9. Dr. Seema Chaudhary | Member (Invited) |


Principal
Govt. P.G. College
Kotdwara
DR. P. L. AGARWAL
KOTDWARA
P.G. COLLEGE
(KOTDWARA)

Meeting -02

IQAC meeting was held on 25 October 2021 under the supervision of Principal Prof Janaki Panwar. Many issues were discussed at length among the IQAC members. The decisions taken to be implemented were as follows:-

Minutes:-

There is a need to enhance the ICT facilities available in the college. The learning should be made more students centred by adopting more teaching methods like project work, field visit, debates, seminars, presentation etc.

- To make the teaching and learning more innovative & interactive. The college has been equipped with modern gadgets like LCD projectors, interactive boards & computers with facility of Broadband. These facilities should be enhanced day by day.
- Internal examinations are conducted by the college the assessment should be based on transparent system involving written assignments, seminar, attendance in theory & practical classes etc.
- Special programs for advanced learners and slow learners run smoothly in the science faculty. it should start in commerce as well as in the art faculty.
- The mentoring system is carried out across the departments of the entire faculty where a specific number of students are assigned to faculty member who will report on all academic achievements & challenges.
- IQAC proposed that green audit report must be revised.

Meeting ended with vote of thanks.

The following member was present: -

- | | |
|------------------------|------------------|
| 1. DR. Anurag Agarwal | Coordinator |
| 2. Dr. M.D. Kushwaha | Co-Coordinator |
| 3. Dr. Swati Negi | Member |
| 4. Dr. Praveen Joshi | Member |
| 5. Dr. Lata Kaira | Member |
| 6. Dr. Tanu Mittal | Member |
| 7. Dr. Yogita | Member |
| 8. Dr. D. S. Chauhan | Member |
| 9. Dr. Seema Chaudhary | Member (Invited) |



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KOTDWARA (GARHWAL)

Date:- 06-01-2022

Meeting -03

IQAC organized a meeting in the month of January under the chairmanship of principal. There are some new issues also taken into consideration in minutes:-

- Faculty are always encouraged by IQAC to extend their research profile, attend seminars publish good research papers; attend CAS like orientation, refresher courses, FDP etc. The research profile of the college has been further improved through such initiative post accreditation.
- College should have a management for solid /liquid/e-waste degradable & non degradable waste. It is carried out by maintaining/ placing separate use “me dustbin” in college campus & all departments.
- The college administration should organized many more awareness program on gender sansitization, women safety, women’s health & hygiene & women empowerment through NCC, NSS & Rovers- Rangers etc.
- To develop emotional & religious feelings among the students & teachers. Different memorial days should be celebrated in the campus with initiative not only for recreation & entertainment but also to create a sense of unity & social harmony.
- IQAC proposed that college should have rain water harvesting system to receive the rain water and increasing the underground water level.

Meeting ended with vote of thanks.

The following members were present: -

- | | |
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| 1. DR. Anurag Agarwal | Coordinator |
| 2. Dr. M.D. Kushwaha | Co-Coordinator |
| 3. Dr. Swati Negi | Member |
| 4. Dr. Praveen Joshi | Member |
| 5. Dr. Lata Kaira | Member |
| 6. Dr. Tanu Mittal | Member |
| 7. Dr. Yogita | Member |
| 8. Dr. D. S. Chauhan | Member |
| 9. Dr. Seema Chaudhary | Member (Invited) |



Principal

Govt. P.G.College

PRINCIPAL

Kotdwara

DR. P.D.B.H. GOVT. P.G. COLLEGE
KOTDWARA (GARHWAL)

Date: - 04-04-2022

Meeting -04

A meeting of IQAC held on April 2022 in the Principal office to discuss the plan for various activities. The minutes of the meeting are:-

- The college has been holding the meeting of the Alumni Association once a year.
- The institute has its own alumni association. The alumni association meeting is held once in a year. IQAC suggested that the association should be registered.
- IQAC suggested that open badminton court should be prepared outside the field of gymnasium.
- Science and commerce have departmental libraries. It is to be established in the remaining departments of the faculty of arts.
- IQAC took initiative for women's safety most of the college is under the surveillance of CCTV Cameras.
- IQAC suggested that for saving electricity use the sensor light in the campus should be practised.
- The anti-sexual harassment cell of the college should provide a friendly environment for girls. Girls should be made aware of vishakha Guidelines for sexual harassment at work place.
- There is a big play ground in the college. This should be prepared for the upcoming session of college games.
- IQAC took initiative in the construction of video conferencing hall in the college for proper monitoring.

Meeting ended with vote of thanks.

The following members were present: -

- | | |
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| 1. DR. Anurag Agarwal | Coordinator |
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| 3. Dr. Swati Negi | Member |
| 4. Dr. Praveen Joshi | Member |
| 5. Dr. Lata Kaira | Member |
| 6. Dr. Tanu Mittal | Member |
| 7. Dr. Yogita | Member |
| 8. Dr. D.S.Chauhan | Member |
| 9. Dr. Seema Chaudhary | Member (Invited) |



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KOTDWARA (GARHWAL)

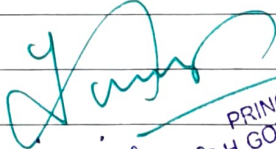
ACTION TAKEN REPORT- 2021-22

After discussion of different meeting minutes and its execution, following actions have been taken:-

- On line admission process successfully completed.
- The academic calendar is prepared and displayed on college website.
- Maintenance of classroom and furnitures going on the process.
- Doubt clearing session regularly conducted by the faculty members.
- ICT tools are used by most of the departments.
- Transparency in the assessment of internal and practical examination is maintained by all the department.
- Mentor mentee program run successfully in all faculties.
- Internal green audit reports has been prepared.

- To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus.
- College campus is free from any kind of pollution and addiction of narcotics, tobacco, drug etc.
- Women friendly environment is in practice.
- A number of webinars/seminars for the benefit have been organised for the benefit of students.
- Job-oriented courses like Bachelor's degree in Journalism and Mass communication has been launched in this session. Post graduation in biotechnology has also been initiated in this session.
- To make teaching more convenient, interactive boards & LCD projectors are used for teaching methods in maximum departments.
- The college has access routes for persons with disabilities. It has been renovated by making railing.

- Standard operating procedure (SOP) has been followed for slow and advanced/ fast learners in all the faculties in the College.
- IGAC took initiative to conduct workshop for health and hygiene of Girls.
- Plantation is regularly done by students of NSS, NCC and students of botany department in botanical garden.
- Tablet distribution work was completed under the guidance of IGAC.
- Work of video conferencing Hall is in progress.


Principal
DR. D.B.H. GOVT. P.G. COLLEGE
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