DR. P.D.B.H. GOVT. P.G.COLLEGE KOTDWAR

Since 1971

BESTPRACTICE-1

2020-21

BEST PRACTICE -01

Title of the Practice:- Awareness and implementation of E-Governance among students and teachers of the college.

Objective of the Practice:- The main objective of this practice was to enable students with technology and e services friendly so that their work can be easily assessed in minimum time.

The Context:- The transition from offline work culture to online work culture provided more importance to e-governance and it sallied services. It was a challenge for teachers to deal with the obstacles and come out from with a panic Situation of Covid-19 solution. To be in touch with students the only option which stands out was email, WhatsApp group massaging communication etc.

The Practice:- Higher the awareness about e governance among teachers the higher will be awareness among students, by this motive every department of the college was made aware about functioning of emails, how they can connect with every student via email and how they can check their as well as internally seasonal assignment of weekly tests via email. After this, teachers assisted students to get familiar with the emails and how they can send their assignments on time; teacher seven assisted students who didn't have any email account.

Evidence of Success:-

1- Asking doubts, attaching assignments in form of PDF showed continuous presence of students which hinted towards.
2- 90% attendance from students on a monthly basis from every department of the college was indeed a success.

Problems Encountered and Resources Required:-

1- Internet issue of students living in hilly areas was a problem on occasional basis

2- Some students didn't have a Smartphone coz of this they couldn't submit assignment or mark their attendance.

Notes:-

Successfully completion of assessment was indeed a good outcome

Signature:
Name of the Institution:
PRINCIPAL
DR. P.D.B.H. GOVT. P.G. COLLEGE
KOTDWARA (GARHWAL)
DR PDB Himalayan GOVT PG College KOTDWAR, UTTARAKHAND
Head of the Institution: PROF. JANKI PANWAR
ID - UACOGN17413

DR. P.D.B.H. GOVT. P.G. COLLEGE KOTDWAR

Since 1971

BESTPRACTICE-2

2020-21

BEST PRACTICE-02

Title of the Practice- **Online Admission (duringCovid-19) 2020-21 onwards**

Objective of the Practice- For proper running of academic session, Admission Process during pandemic was a huge task, so college administration formulated a solution of online admission for completing process of admission without contact less.

The Context- Every faculty of the college was experienced in offline admissions; sudden transition from offline to online mode created a challenge. So, it caused importance to know pros and cons of online admission.

The Practice- To work effectively, every admission committee was provided instructions/training. College admission portal www.online.gpgckotdwar.org was created for filling admission forms and uploading photos and other documents. After online verification of uploaded documents by respective committees, merit list was prepared and provided to students through college website, email and text messages. After generation of merit students were invited in 10 to 12 student per batch with full protocol of Covid-19. After approval of admission by admission committees, admission fee was deposited by students through online mode. Although it was a time taking process but college staff together made it convenient & practicable.

Evidence of Success-

1- Turn out ratio of students for admission was not affected at large.
2- Immediate solutions by admission committee were made by Parents, Students comfortable and made admission process hassle-free.
3- Students of hilly region were provided extra time to appear in college for documents verification.
4- Those students who were not tech-friendly had an option to send their documents later undertaking

Problems Encountered and Resources Required-

- The lack of computer Knowledge and skills among Students and some staff was a problem in implementing online admission process.
- There was a resistance among a few students due to sudden switch over to online process (due to Covid-19) from a prolonged manual process
- Many students claimed that they were compelled to go to cyber café to fill the admission from as they didn't process any input device.

Notes -

Completing admissions without breaking covid-19 protocol was itself a good outcome. None of students was affected with the virus, who came college for documents verification.

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