



Value of Discipline
in Student Life
Discipline is a set of rules to be followed while completing any activity. It is a way of being hardworking and motivated while completing any task.



2022

CODE OF
CONDUCT
FOR
STUDENTS

IQAC

DR.P.D.B.H.GOV.T.P.G.COLLEGE,
KOTDWAR, DISTT. - PAURI

CODE OF CONDUCT FOR STUDENTS

INDEX

Contents:

Attendance

Discipline

Major Malpractices

Prohibitions

Identity Card

Facilities

Fee exemption and Scholarships

Using Facilities and Amenities

Code of Ethics

CODE OF CONDUCT FOR STUDENTS

Attendance:

According to G. O. no. 528 (1)15 -(उ०शि०)71/97 dated 11 June 1997, no regular student will be permitted to attend any examination held by the University until he/she does not fulfill 75% attendance in theory as well as practical. A relaxation of 5% (in theory and also in practical) by the subject in-charge and of 10% by the Honorable V.C. can be granted in a session under specified circumstances. E.g. On presenting medical certificate of severe illness within 15 days of absence.

Attendance in all the classes will be counted from the date of submission of admission fees.

Discipline:

For maintaining an academic ambience, a College Disciplinary Committee formulates rules and regulations that are bounding on the students. To maintain the tranquility on violation of any rules or involvement in any indecent activity, the College Disciplinary Committee is authorized to take disciplinary action against those responsible. This safeguards the tranquility of the college and allows everyone to fulfill their tasks unhindered. In line with the high traditions of the college, students are expected to contribute to the healthy academic spirit. In no case a student shall breach the law or use force in the campus. In case of a grievance, a written complaint should immediately be presented to the College Disciplinary Committee, so that the required action may be taken after a

proper probe into it. A Student shall remember the following and not violate them in any case:

These are the acts that amount to **MAJOR MALPRACTICES**:

1. Indecency and Disregard against guest of eminence.
2. Disrespect, in words or action, to the Staff or the Professors.
3. Presenting fraudulent signatures, documents or declaration.
4. Use of Violence, force or bullying, in words or acts.
5. Any action that threatens the Serenity, Discipline and Prestige of the college.
6. Involving in or encouraging Ragging. (Ragging has been declared a heinous and punishable crime by the honorable Supreme Court.)
7. Hindering the teaching learning process in the class.
8. Display or promotion of any political or communal ideology in the campus.

Prohibitions:

1. In accordance with the decision of Honorable Supreme Court, UGC has prohibited sale/Purchase or consumption of any kind of intoxicant within 200mts. of the college. Infringement of this rule is punishable by law.
2. Writing and posting advertisements and posters on the walls, doors, etc. of the College.
3. Defiling the building, Gardens on any other property of the college.
4. Refusing to present the I-card when asked for.
5. Unwillingness to follow orders/ instructions by the College Disciplinary Committee or any faculty.

6. Edibles especially chewing-gum, pan-masala, tobacco products etc. are completely prohibited. Transgression will result in expulsion.

Identification Card:

Every regular student of the college compulsorily requires to receive an I-card from the office. Anyone unable to produce the I-card will be considered as an outsider. Action will be taken against them in accordance with the rules of the college. Duplicate I card can be issued from the office on payment of rupees Fifty.

Facilities:

Library and Book Bank

1. Two books at UG level and four at PG level will be issued to Regular Students for a period of 15 days. Fine of Rupees 1 after 15 days and of rupees 2 after a month will be levied as late fees.
2. Issuance and submission of books is done from 10:00 a.m. to 02:00 p.m. on working days. Relevant information is displayed time to time by the Librarian on the information board.
3. Books to be checked while being issued from the library. Inform the Librarian in case of torn or missing pages. The responsibility will later lie with the student.
4. Examination I Card will only be issued before commencement of examinations on presenting NOC (No Objection Certificate) received, on submission of books, from the Library. A fine of Rupees 1 up to 15 days

from the date of exams and Rupees 2 thereafter will be charged per book per day.

5. In case of damaged or lost book, latest edition of the book with the same topic and writer or double the cost of the book will be collected.

6. On recommendation of the committee Books will be made available to the students from the Book Bank on payment of 10% of the cost of the book.

Fee Exemption & Scholarships

1. Intelligent but poor students are given a helping hand through relief fund for poor.

2. Documents to be attached with the fee exemption application – Income certificate, attested copies of previous Mark-sheet & last year free exemption certificate, if used.

3. Social welfare department awards scholarships under its norms to the among SC /ST /OBC and to specially-abled students.

Note-

Scholarships are awarded by Government of India, various Institutions, State government and social welfare department directly to beneficiaries. To have further information visit websites of related organization.

Using Amenities and facilities:

1. Employment related information is provided through Student Welfare board.

2. The College magazine 'Vatayaan' provides a platform to harness the talent of the students.

3. Many activities and competitions are conducted regularly on the State, national and International days of significance. Students are expected to collect the information from the departments and participate frequently.

Code Of Ethics For Students:

Students are encouraged to follow these ethical practices:

- Respect for institutional values.**
- Uphold and contribute towards enhancing the reputation of the institution.**
- Always show respect for college property. Neither try to distort nor allowed others to harm any such property in the college campus.**
- Not engage in activity off-campus and on social media which can undermine the reputation of the College.**
- Uphold academic integrity by refraining yourself from cheating in any examination and do not resort to plagiarism in your assignments.**
- Respect towards the Principal, teachers, office staff, support staff and fellow students.**
- Always extends helping hands to your juniors especially new-comers in the college.**
- Tolerance for diversity in interpersonal relations and exchange of ideas.**

Remember the following famous saying about respect:

“IF YOU SALUTE SO SHALL YOU BE SALUTED”

Principal

IQAC

Self-Discipline

Self-discipline is the ability of an individual to act according to his or her knowledge, experience, & consciousness. It helps him/her achieve maximum potential.

A person cannot achieve success or the desired outcomes without the application of self-discipline in life.

Self-discipline is an essential aspect of an individual's life, through his journey from school, to college, to workplace.

Discipline

Discipline is one of the first few lessons that we learn as children.

It means living your life with proper rules and systems, which will help you achieve your goals.

When we lead a disciplined life, we start improving our habits, which improves our personality and life.

Discipline is the factor that makes us learn all the principles required to be successful in life. It is one of the most important lessons that will be useful for you throughout your life.



An IQAC initiative for:

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